

Friends of White House Farm Primary
Friday 7th February 2020
Attended by:

Naomi Smart, Claire Wright, Sophie Smith, Emma Wale, Lindsay Lamb, Chloe Woodrow, Becci Howlett, Lisa Brine

Committee Members:
Chair – Emma Wale

Vice Chair – Lindsay Lamb

Secretary – Naomi Smart

Treasurer – Sophie Smith

Suggested ideas for events & dates for the upcoming year include:

February 2020	Valentines School Disco Friday 14 th Feb	Lead: Naomi Smart 15:30 – 16:30 £1.50 per ticket plus food donation (food list to be provided for parents to assign themselves to) Tickets to go on sale Monday 27 th January. Updated 07.02.20: Naomi has made butterfly lollies instead of Party bags. We will play musical statues and Winner gets a prize (Naomi providing). Playlist has gone to Jenn and OK SS will receive 2 x free tickets to cover her Costs for tickets. Naomi will receive her costs Covered after the party. CW to move party food list to reception and inform parents
March 2020	Quiz & Chips night – 6 th March	Lead: Emma Wale Friday 6 th March, 7pm start, break for chips at 8pm, re-start quiz at 8.30pm. Teams of 6 people, £2 pp plus food order (prices to be confirmed). Bring your own bottle and condiments Enter as a team or single to make a team on the night. LM has quiz ready Tickets go on sale 7 th Feb Updated 07.02.20: Agreed that teams can pay cash in advance to the School office. CW to send poster today and ask for Teams and cash by Monday 24 th Feb.

April 2020	Sponsored Easter Hunt. Activity pack to be Sent home to complete over the Easter Holid-Ays. Certificate awarded in Assembly to all Who participated, largest pledged amount And prize for most obscure items.	Lead: Chloe Woodrow School closed for Easter 2.04.19 – 20.04.19 Updated 07.02.20: LL & BH provided previous sponsored forms. CW to Collate and send round to FRIENDS for approval.
May 2020		
June 2020	Summer Fete (Charity) – Sat 20 th June (possible adults pizza evening on Fri 19 th)	WHF would possibly donate sausages for a BBQ Updated 07.02.20 Activities for the day that were discussed were- Tug of war & Water fight. SS has pizza oven and can cook and sell slices of Pizza both the Friday and Saturday. LL has spoken to Oliver at WHF and he is more Than happy to provide sausages and support WHFP however he can.
July 2020	End of School Disco	
August 2020		
September 2020	Quiz & Chips (Charity night)	
October 2020	Pumpkin Carving Competition Harvest festival	
November 2020	Shoe Box appeal Hamper for disadvantaged families Christmas Fayre (charity)	
December 2020	Christmas Disco	

Update from Treasurer:

SS updated that we cannot register as a charity until we are making £5k income per year. SS has applied for a Natwest 'club' bank account set up as an 'Educational Organisation'. The trading address is WHFP with cheque book, paying in book and online being sent / assigned to SS

AOB:

- Emma suggested Tots Town as a school trip for Reception – [Updated 25.02.20 – KS thinks this is a great idea, CW to update Rabbits Teacher with suggestion](#)
- Emma suggested a WHFP tea towel (children draw themselves and a company prints onto tea towel), parents can purchase if they wish. Emma will send contact of company who provide this service. – [Updated 25.02.20 – KS thinks this is a great idea.](#)
- Lindsay suggested a factory visit – her printing company are thinking of setting this up and would look into it further if WHFP feel it would be something they would like to offer the children. [Updated 25.02.20 – KS thinks this is a great idea.](#)
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- Emma asked if the Trust has a mini bus that could be used for trips – [updated 25.02.20, KS is looking at options from within the Trust](#)
- All members have agreed and signed the constitution
- Everyone agreed to share personal email addresses for the purpose of FRIENDS correspondence

Actions:

Owner	Action	Deadline
CWr	To run through AOB comments with KS and feedback to FRIENDS	07.02.20
CWr	To send out Mothers Day poster	07.02.20
CWr	To amend Quiz & Chips poster and send out	07.02.20
CWr	To pull together Easter Egg hunt sheet	13.03.20
All	To promote 'Friends' at school gates and encourage parent participation	ongoing
CWr	To meet WHF Oliver	14.02.20
All	To think of ideas for Summer Fete / potential stall holders	06.03.20
	To research marquee availability / costs	
	To create draft posters for summer fete	
	To create draft letters asking for raffle donations from local businesses	
SS	To speak to Naked Wines re raffle donation	06.03.20
	To create draft letters inviting people to hold a stall at summer fete	

Agree date of next meeting:

Friday 6th March 2020 at 9am (continuing on the first Friday of every month)

Meeting closed – 10:15