

Friends of White House Farm Primary
Tuesday 19th November 9am - Meeting Minutes
Attended by:

Mrs Stokes (for first 30 minutes), Jenn Howe, Naomi Smart, Claire Wright, Sophie Smith, Emma Wale

Suggested ideas for events & dates for the upcoming year include:

November 2019		
December 2019	Christmas School Disco	Friday 13 th December 15:30 – 16:30 JH can provide lights / smoke Music on big screen Ask parents to donate snacks Free event for WHFP Children CW to send letter to parents
January 2020	Quiz & Chips night (Charity night)	Ticket price per team
February 2020	Valentines School Disco Friday 14 th Feb	15:30 – 16:30
March 2020		
April 2020	Easter themed Event, Easter Bake sale? (Charity)	School closed for Easter 2.04.19 – 20.04.19
May 2020		
June 2020	Summer Fete (Charity)	WHF would possibly donate sausages for a BBQ
July 2020	End of School Disco	
August 2020		
September 2020	Quiz & Chips (Charity night)	
October 2020	Pumpkin Carving Competition Harvest festival	
November 2020	Shoe Box appeal Hamper for disadvantaged families Christmas Fayre (charity)	
December 2020	Christmas Disco	

Agreed plans for School Disco – Friday 13th December:

CW to notify parents of the detail via email

NS to organise pass the parcel (SS knows a toy shop owner and could probably source some toys), other party games will include musical statues, musical bumps

JH can provide disco equipment, CW will provide balloons

Decorations will already be up

Parents to donate snacks ahead of the date / WHF to top up where necessary, provide squash, napkins, plates, bowls etc.

Parents are invited to collect children at 3.15pm and will be provided with a room where they can change their child, those attending / in ASC whose parents aren't attending will be helped to change in the Warren by ASC staff and taken to the Hall. At 4.30pm disco finishes and any remaining children will be taken back down to ASC to await collection.

Elected Committee Members:

Chair – Jenn Howe

Vice Chair – Emma Wale

Secretary – Naomi Smart

Treasurer – Sophie Smith

Agree date of next meeting:

Friday 10th January 2020 at 9am

AOB:

- SS asked if children are allowed to give Christmas Presents to teachers, CW advised there is no expectation of this however there is no policy at WHF that states staff are not allowed to accept gifts
- It was suggested that parents are provided with a survey to complete to capture information about what events they would like to see / make suggestions etc in order for us to include these ideas when the 'Friends' meet. CW will Put something together and send out.

Actions:

Owner	Action	Deadline
CW	To write to parents to notify of plans to hold a Christmas Party	22.11.19
CW	To write to parents to notify that Nativity is not restricted to parents; family members are welcome and invited to attend both shows if they wish, there will be no charge to attend but a charity bucket will be placed at the entrance and donations for our Defib will be gratefully received. Parents are asked to register all those who will be attending.	22.11.19
SS	To enquire about the toys for pass for parcel from friend/toy shop owner	04.12.19
SS	To research how to obtain registered charity status	07.02.20
SS/EW	To promote 'Friends' at school gates and encourage parent participation	ongoing
CW	Create survey for parents to feedback suggestions for Friends of WHFP	18.12.19

Meeting closed – 10:15